



Philip S. Miller Library, Castle Rock, CO  
Wednesday, February 28, 2018

**CALL TO ORDER**                      Presiding: Janiece Murphy, President

**ATTENDANCE**

**PUBLIC COMMENTS**

**CONSENT AGENDA: MOTION TO APPROVE:**

- Minutes Regular Meeting January 31, 2018 (*packet page 4*)
- Staff Day Closure (*packet page 11*)

**EXECUTIVE LIBRARY DIRECTOR UPDATE** (*packet page 12*)

**DISTRICT BUSINESS** *Do any board members have a conflict of interest to disclose regarding any of the below matters? If so, please recuse yourself, and return to the meeting after discussion has ended.*

Executive Committee (Janiece Murphy)

- **QUARTERLY KEY PERFORMANCE INDICATOR REPORT:** Periodic reporting (*packet page 20*)

Bylaws & Policies (Janiece Murphy)

- **MOTION TO ACCEPT:** "The Standard Code of Parliamentary Procedure" by Alice Sturgis as our go to resource when there are Parliamentary questions.
- **AD HOC COMMITTEE REPORT** (Eleanor Brown)

Capital Planning Committee (John Howe)

- **MOTION TO APPROVE:** Roxborough Refresh Closure (*packet page 29*)
- **MOTION TO APPROVE CAPITAL EXPENDITURE:** James H. LaRue Library remodel discovery monies (*packet page 30*)

Human Resources Committee (Eleanor Brown)

- **Director's contract length** – to be handled in Executive Session

**FOUNDATION REPORT** (John Howe)

## EXECUTIVE SESSION (Janiece Murphy)

## TRUSTEE COMMENTS

### UPCOMING BOARD MEETINGS

1. **Board Meeting:** March 28, 2018, Parker Library, Event Hall A, 7:00 p.m. (Dinner at 6:30 p.m.)
2. **Executive Committee Meeting:** March 14, 2018, Castle Pines Library, 2<sup>nd</sup> Floor Conference Room, 12:00 p.m. – 1:30 p.m.
3. **Capital Planning Committee Meeting:** March 22, 2018, James H. LaRue Library, Kuni Lexus Study Room, 9:30 a.m. – 11:30 a.m.
4. **Board Study Session:** March 22, 2018, James H. LaRue Library, Shea Meeting Room B, 11:30 a.m. – 1:00 p.m.
5. **Human Resources Committee Meeting:** No meetings currently scheduled.

### OTHER BOARD CALENDAR ITEMS

1. **DCL Foundation Meeting:** April 23, 2018, Lone Tree Library, Event Hall, Noon – 1:00 p.m.
2. **Partnership of Douglas County Governments Meeting:** March 21, 2018, Douglas County School District, 7:00 a.m. – 9:30 a.m.
3. **Douglas County Youth Initiative Meeting:** April 9, 2018, Douglas County Human Services Offices, 1<sup>st</sup> Floor Conference Room, 8:30 a.m. – 11:30 a.m.
4. **Colorado Association of Libraries Legislative Committee Meeting:** February 2, 2018, Denver Public Library Main Branch, 10:00 a.m.
5. **PDCG Elected Officials Reception:** November 8, 2018, Parker Library, Event Hall, 6:00 p.m. – 8:00 p.m.

### WHAT'S HAPPENING THIS QUARTER

- Battle of the Books Finale: 3/14/2018, Location: TBD (past years it has been at the PACE Center)
- Camp DCL: Spring Break 3/19-23/2018, Multiple Branches
- Booktopia: 4/28, 11 a.m. – 2 p.m., Philip S. Miller Library

## ADJOURN