



Roxborough Library, Roxborough, CO  
Wednesday, June 27, 2018

**CALL TO ORDER** Presiding: Janiece Murphy, President

**NOTICE** This meeting was noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws

**ATTENDANCE**

**GUESTS** Adam Kavett, Liam O'Connell and Brett Barndt with EnviroSell

**PUBLIC COMMENTS**

**CONSENT AGENDA: MOTION:** Minutes Meeting May 30, 2018 (*packet page 6*)

**EXECUTIVE LIBRARY DIRECTOR UPDATE** (*packet page 11*)

**PRESENTATION** EnviroSell

**DISTRICT BUSINESS** *Do any board members have a conflict of interest to disclose regarding any of the below matters? If so, please recuse yourself, and return to the meeting after discussion has ended.*

Ad Hoc Committee (Eleanor Brown)

**MOTION** Bylaws Change – Second Reading (*packet page 19*)

Executive Committee (Janiece Murphy)

- Discussion of last month's Quarterly Strategic Report and Quarterly Key Performance Indicator
- **MOTION** Early Closure of Lone Tree Library for Storybook Holiday (*packet page 21*)
- **MOTION** Updated Social Media Policy (*packet page 22*)
- **MOTION** Douglas County Youth Initiative Representative

### Capital Planning Committee (John Howe)

- Update Contract for lease space for Community Relations
- Update Contract for James H. LaRue renovation project

### Human Resources Committee (Eleanor Brown)

- **MOTION** Change in Committee Chair

### **FOUNDATION REPORT** (John Howe)

### **TRUSTEE COMMENTS**

### **UPCOMING BOARD MEETINGS**

1. **Board Meeting**: August 29, 2018, Parker Library, Event Hall, 7:00 p.m. (Dinner at 6:30 p.m.)
2. **Executive Committee Meeting**: No Executive Committee meeting in June. Next meeting: July 3, 2018, Castle Pines Library, Castle Pines Master Association Event Hall, 12:00 p.m. – 1:30 p.m.
3. **Capital Planning Committee Meeting**: July 19, 2018, Philip S. Miller Library, Executive Library Director's Office, 10:30 a.m. – 11:30 a.m.
4. **Board Study Session**: August 23, 2018, Castle Pines Library, Castle Pines, Castle Pines Master Association Event Hall, 11:30 a.m. – 1:00 p.m.
5. **Human Resources Committee Meeting**: No meetings currently scheduled.

### **OTHER BOARD CALENDAR ITEMS**

1. **Partnership of Douglas County Governments Meeting**: July 18, 2018, Castle Pines, 7:00 a.m. – 9:30 a.m. (Ron Cole and John Beckwith)
2. **Douglas County Youth Initiative Meeting**: August 13, 2018, Human Services 1st Floor Conf. Room from 8:30-10:00am (Eleanor Brown)
3. **Colorado Association of Libraries Legislative Committee Meeting**: Resumes in the fall
4. **PDCG Elected Officials Reception**: November 8, 2018, Parker Library, Event Hall, 6:00 p.m. – 8:00 p.m.
5. **Foundation GALA**: September 28, 2018, Highlands Ranch Mansion, 6:00 p.m. – 11:00 p.m. (*Ticketed event*)

## WHAT'S HAPPENING THIS QUARTER

- July: **Affordable Film Screenings** Benefit Douglas County Libraries Foundation Families can escape on affordable film adventures during the month of July and give back to their community at the same time.
- July 4, 2018, 9 – 10:30 AM: Join Douglas County Libraries staff and volunteers as they march in the **Highlands Ranch Fourth of July Parade**.
- July 27, 2018, 6 PM. Douglas County Libraries-James H. La Rue Location - Families are invited to have fun at **Wizard School** in Highlands Ranch learning wizarding skills, playing games, and enjoy themed activities, at James H. LaRue Library.
- Through August 29, 2018. Douglas County Libraries-Parker - **Movin' and Groovin' Family Video Challenge**: Patrons are invited to create a video that moves us to tears or laughter, inspires us with heart, or gets us groovin' to the beat.
- September 5, 2018. Lone Tree Arts Center - **New York Time's best-selling Author Craig Johnson** will be visiting Douglas County Libraries.

## ADJOURN