DOUGLAS COUNTY LIBRARIES
BOARD BUSINESS MEETING
Wednesday, August 26, 2026, 5:30 p.m., Lone Tree Library, Lone Tree, CO

Call meeting to Order

Attendance

Sergeant James Nunn, Lone Tree Police Department

Public Comment

Consent Agenda Recommendation(s) Memo page 3

1. Minutes June 24, 2026 Business Meeting page 4
2. Staff Day Closure 2027 page 7
3. 2027 Board Meetings page 8
4. Ratification of Email Poll – Method to Receive Legal Advice re: Citizen Review Request *You Are the Color* page 10
5. Watson Resignation from the Library Board page 12

Library Business
Do any board members have a conflict of interest to disclose regarding any of the matters below? If so, please recuse yourself, and return to the meeting after the discussion has ended.

Action & Discussion Item(s)
- 2027 Budget Direction to Staff page 13
- Consolidating Banking Relationships page 14
  - Resolution 28-08-01 page 15
- Value Proposition page 16
- DCL Foundation Class I Director Appointment page 17

Executive Library Director Update
- Written Report page 18 including:
  - 2nd Quarter Financials page 23
  - 2nd Quarter Key Performance Indicators page 33

Partner Reports
- Douglas County Youth Initiative
- Partnership of Douglas County Governments
- Douglas County Libraries Foundation

Trustee Comments and Questions

Upcoming Board Meetings

- September 16, 2026, Board Special Meeting, Castle Pines Library, Castle Pines, Colorado, 5:30 p.m.
- September 17, 2026, Executive Committee Meeting, Castle Pines Library, Castle Pines, 8:00 a.m.

- September 30, 2026, Lone Tree Library, Lone Tree, Colorado
  - Board Study Session, 4:00 p.m. (Dinner at 5:00 p.m.)
  - Board Business Meeting, 5:30 p.m.

Other Upcoming Events

- November 9, 2026, Partnership of Douglas County Governments Elected/Appointed Officials Reception, Philip & Jerry Miller Library, Castle Rock, Colorado, 6:00 p.m.

Adjourn

MEMO

To: Douglas County Libraries Board of Trustees
Date: August 2026
From: Patti Owen-DeLay
Subject: Consent Agenda

Issue: Review and approve Consent Agenda item(s).

Discussion:
The Consent Agenda follows the process outlined below:

- Items will be added as norm or appropriate for the Consent Agenda
- Consent Agenda items are not discussed.
- It takes a motion and unanimous vote to add items to the Consent Agenda
- Any one board member can request to pull consent items for discussion, that item will be moved for discussion and action under Library Business
- Motion recommendation will be accepted as proposed; if an amended motion is needed, the item will be pulled from the Consent Agenda to accomplish this.
- To pull an item from the Consent Agenda, tell the meeting chair that you would like to pull #_, stating the item number.
- Item(s) moved will be handled first as under Library Business unless the Board takes a motion to do something different with the item.

Consent Agenda Items for this meeting are:

1. Minutes June 24, 2026 Business Meeting
2. Staff Day Closure 2027
3. 2027 Board Meetings
4. Ratification of Email Poll – Method to Receive Legal Advice re: Citizen Review Request *You Are the Color*
5. Watson Resignation from the Library Board

Recommendation: Move to approve the Consent Agenda items as presented (or as amended if an item or items were pulled).

The motion in the board meeting minutes will name all items approved as part of the Consent Agenda.

DOUGLAS COUNTY LIBRARIES
Board of Trustees Business Meeting
June 24, 2026
Lone Tree Library, Lone Tree, CO

President Nolan called the business meeting to order at 5:30 p.m.

This meeting was held and was noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries (DCL) Bylaws.

The following were present:

TRUSTEES: John Kennedy, Terry Nolan, Zach McKinney, Taylor Watson, Amy Windju, and Ted Vail

John Kennedy attended virtually.
Pam Hampton was absent.

STAFF: Bob Pasicznyuk, Jill Corrente, Chris Morelli, Lisanna Parkhurst, and Patti Owen-DeLay

LONE TREE POLICE OFFICER: Corporal Ricky Stegmaier

PUBLIC: Nancy Student, Alex Taylor, Kelly Hale, Candice Head-Dylla, Adelita Campbell, Denise Martinez, Daniel Gold, Kathy Dannemiller, Kim Carroll, Haley Leng

STAFF PRESENT NOT PARTICIPATING IN THE MEETING: Amy Fischer, Cheryl Teague, Becky Spilver, and Tracy Martinez

PUBLIC COMMENTS:
Nancy Student. Douglas County resident. Did not like conduct by trustee at May 2026 business meeting, feeling profanity was inappropriate for the setting. Enjoyed the new Lone Tree library after it opened and thinks the new library will also be great. Wants name of the new library to be Northwest Douglas County Library to be more inclusive.
Alex Taylor. Douglas County resident. Enjoyed working remotely at the Roxborough library. Related that customers want study spaces and teen spaces at the new library.
Kelly Hale. Douglas County resident. Wants to keep Roxborough library open. Enjoys Storytime and that they can walk to Roxborough library. Great views, wonderful staff, and good for the community.
Candice Head-Dylla. Douglas County resident. Has shared content from "You Are the Color" with others from her community and they have become more anxious and concerned.
Adelita Campbell. Douglas County resident. Asked why DCL did not acknowledge Pride Month or other nationally observed awareness months. She does not think this policy is correct, sharing that this is not about endorsing an ideology but about an opportunity to learn.
Denise Martinez. Douglas County resident. Does not want Roxborough library to close. Did not think Roxborough residents were properly informed of move. Noted that

Roxborough offered land for the new library. Will be over an hour walk on dangerous roads to new library.
Daniel Gold. Douglas County resident. Grew up in Roxborough and was a great user of the Roxborough library. Wants to keep Roxborough library. Local Roxborough businesses will suffer due to loss of library.

CONSENT AGENDA

- Minutes of May 27, 2026, Business Meeting
- Budgeted Capital Expenditure
    - Access Control

The Budgeted Capital Expenditure was removed from Consent due to being over the budgeted amount.

MOTION 26-06-01: McKinney moved and the motion carried unanimously to approve May 27, 2026, minutes amended to reflect that McKinney was present virtually, not absent. Windju seconded the motion.

LIBRARY BUSINESS

No one declared a conflict of interest on any of the action matters below.

Unbudgeted Capital Expenditure - Access Control
Jill Corrente, Director of Infrastructure Services, and Chris Morelli, Safety and Security Manager, talked about the need for more badged-access doors and keeping new equipment consistent with existing technology.

Motion 26-06-02: McKinney moved and the motion carried unanimously to approve the capital expenditure not to exceed $200,000 for districtwide access control upgrades. Vail seconded the motion.

Executive Library Director Update

Through a PowerPoint presentation, Pasicznyuk spoke about cataloging library items, preparation of items to be ready for public use, and how to find resources. DCL pulls cataloging information from global databases so we don't have to duplicate work.

DCL philosophy on library branches: We have peer libraries that are small, medium or large. Branches are consistent, rely on maintenance package to keep everything up to date.

PARTNER REPORTS

<u>Douglas County Youth Initiative (DCYI)</u>

- Marsha Alston and Patsy (Wrap Around Facilitator) were honored. Both are retiring from Douglas County at the end of June.
- Partner updates were given.
- Presentation by Amy Mayes representing Happy Crew. Learn more about Happy Crew and their coffee house: https://www.happycrewcoffeehouse.com/.

- 2026 Youth Congress planning:
  - Confirmed date at Legacy Campus: October 8. County Lobbyist is still trying to get rooms at the State Capitol.
  - Eight topics have been decided upon, and subject matter experts are being secured.

Partnership of Douglas County Governments
No report.

Douglas County Libraries Foundation
No report.

TRUSTEE COMMENTS AND QUESTIONS
Kennedy thought Bob's report was very good.

UPCOMING BOARD MEETINGS

- July 16, 2026, Executive Committee Meeting, Castle Pines Library, Castle Pines, 8:00 a.m.
- July 29, 2026, Board Informal Breakfast Meeting at Louviers Village Club Library, 8:00 a.m.-9:30 a.m.
- August 26, 2026, Lone Tree Library, Lone Tree
  - Board Study Session, 4:00 p.m. (Dinner at 5:00 p.m.)
  - Board Business Meeting, 5:30 p.m.

ADJOURN
Nolan adjourned the meeting at 6:15 p.m.

Respectfully submitted,

Ted Vail, Board Secretary
Minutes prepared by Lisanna Parkhurst
Approved

MEMO

To:	**Douglas County Libraries Board of Trustees**
Date:	August 26, 2026
From:	Bob Pasicznyuk
Subject:	**Consent Agenda – 2027 Staff Day Closure**

ISSUE: 2026 Staff Day Closure

DISCUSSION:

Last year we moved our annual Staff Day to April, to free up events and scheduling issues with our past September timeframe.

I would like to request a closure day for our annual staff development event in 2027. This is our staff's only day to spend time together for the purpose of training, recognition, team building, learning and development, internal communication efforts, and celebrating the year's successes.

I am requesting a closure date of Friday, April 9, 2027, for this event.

RECOMMENDATION: We recommend the Board approve the closure of all Douglas County Libraries on April 9, 2027, for a staff development day.

2027 BOARD MEETING DATES

2027 Meeting dates will follow the current cadence with minor adjustment of the Board Budget Public Hearing in December:

- Library Board Business Meetings: The last Wednesday of each month (excluding July and November) at Lone Tree, at 5:30PM (Virtual option coming in early 2027)
- Board Budget Public Hearing and Business Meeting: Early December - before December 10
- Board Study Sessions: 4PM before Board business meetings, as needed
- Executive Committee Meetings: Monthly, typically the Thursday two weeks prior to Board Business meetings in Castle Pines, 8AM
- Other Committee Meetings and Board Retreat(s): Held as needed and noted below

January

- Thursday, January 14, 2027, Executive Committee, 8AM
- Wednesday, January 27, 2027, Study Session, 4PM
- Wednesday, January 27, 2027, Board Annual Meeting, 5:30PM
- Wednesday, January 27, 2027, Study Session, 4PM – at CR as backup
- Wednesday, January 27, 2027, Board Annual Meeting, 5:30PM – at CR as backup

February

- Thursday, February 11, 2027, Executive Committee, 8AM
- Wednesday, February 24, 2027, Study Session, 4PM
- Wednesday, February 24, 2027, Board Business Meeting, 5:30PM
- Wednesday, February 24, 2027, Study Session, 4PM – at CR as backup
- Wednesday, February 24, 2027, Board Annual Meeting, 5:30PM – at CR as backup

March

- Thursday, March 18, 2027, Executive Committee, 8AM
- Wednesday, March 31, 2027, Study Session, 4PM
- Wednesday, March 31,2027, Board Business Meeting, 5:30PM

April

- Thursday, April 15, 2027, Executive Committee, 8AM
- Saturday April 17, 2027, Annual Retreat, 9AM
- Wednesday, April 28, 2027, Study Session, 4PM
- Wednesday, April 28, 2027, Board Business Meeting, 5:30PM

May

- Thursday, May 13, 2027, Executive Committee, 8AM
- Wednesday, May 26, 2027, Study Session, 4PM
- Wednesday, May 26, 2027, Board Business Meeting, 5:30PM

June

- Thursday, June 17, 2027, Executive Committee, 8AM
- Wednesday, June 30, 2027, Study Session, 4PM
- Wednesday, June 30, 2027, Board Business Meeting, 5:30PM

July

- Thursday, July 15, 2027, Executive Committee, 8AM
- Wednesday, July 28, 2027, Informal Board Breakfast, 8AM
- Wednesday, July 28, 2027, Study Session, 4PM – if needed
- Wednesday, July 28, 2027, Board Business Meeting, 5:30PM – if needed

August

- Thursday, August 12, 2027, Executive Committee, 8AM
- Wednesday, August 25, 2027, Study Session, 4PM
- Wednesday, August 25, 2027, Board Business Meeting, 5:30PM

September

- Thursday, September 16, 2027, Executive Committee, 8AM
- Wednesday, September 29, 2027, Study Session, 4PM
- Wednesday, September 29, 2027, Board Business Meeting, 5:30PM

October

- Thursday, October 14, 2027, Executive Committee, 8AM
- Wednesday, October 20, 2027, Board Special Meeting, 5:30 PM – for ED review conversation if needed
- Wednesday, October 27, 2027, Study Session, 4PM
- Wednesday, October 27, 2027, Board Business Meeting, 5:30PM

November

- Wednesday, November 17, 2027, Informal Board Breakfast, 8AM
- Thursday, November 18, 2027, Executive Committee, 8AM

December

- Wednesday, December 8, 2027, Study Session, 4:00PM
- Wednesday, December 8, 2027, Budget Public Hearing & Board Business Meeting, 5:30PM
- Thursday, December 16, 2027, Executive Committee, 8AM

EMAIL POLL

TO: Douglas County Libraries Board of Trustees
Date: August 17, 2026
From: Patti Owen-DeLay
Subject: Email Poll

Conducted by: Patti Owen-DeLay

Date(s) poll conducted: Tuesday, August 18, 2026 and Wednesday August 19, 2026

Background: Last week Board President, Terry Nolan and Vice-President Zach McKinney received an email with the attached letter requesting formal board review of the Citizen Review Request concerning the book, *You Are The Color* by Rifk Ebeid. Per policy, ***The President of the Board will advise the Board of Trustees of receipt of any such request. If a majority of the Board of Trustees requests the President to add the topic for cause to review any Library policy or staff administration of the same, or to discuss any matter identified in the request within the scope of the Board of Trustees' legislative role, the topic(s) will be added to a future Board Agenda.***

Question: Legal counsel has advised that the Board receive a form of legal briefing prior to voting on the question of whether or not to escalate the Citizen Review Request to the Board for a for-cause review. How do you want to receive legal advice to understand the legal implications and options open to the board for response to an escalation of the Citizen Review Request to the board for consideration in order to be able to decide to add the topic at an upcoming board meeting or not? Would you prefer to:

A. Discuss this in person with legal counsel in a Special Meeting scheduled after the August 26th board business meeting and prior to September 29, 2026, in order to have a decision for inclusion of the topic, if so decided, on the September 30, 2026, board business meeting. The Special Meeting would be an Executive Session for legal advice followed by an open session board vote on action concerning the requested escalation to a for-cause Board review.
B. Receive a confidential written briefing memo from legal counsel to the Board to be received by September 10, 2026. Then have a second email poll prior to September 29, 2026, instructing staff to either put the requested escalation to a for-cause Board review on the September 30, 2026, board business meeting for discussion and board consideration, or not to.

To Vote: To vote respond to the email with this poll stating your vote (Option A, or Option B) and if you have any comments, include your comment in the email response.

Pam Hampton:	**Option A**	Option B	Abstain	Could not be reached

Comments: It seems like it will deal with the issue sooner than B. The issue isn't going to go away so we should deal with it as soon as possible.

John Kennedy:	**Option A**	Option B	Abstain	Could not be reached

Comments: None

Zack McKinney:	**Option A**	Option B	Abstain	Could not be reached

Comments: None

Terry Nolan: **Option A** Option B Abstain Could not be reached

Comments: I would like a confidential briefing memo followed by an executive session for board discussion. If I cannot have my way, I vote for executive session at a special meeting.

Ted Vail: **Option A** Option B Abstain Could not be reached

Comments: None

Taylor Watson: **Resigned position prior to poll being sent out**

Comments: n/a

Amy Windju: **Option A** Option B Abstain Could not be reached

Comments: This email discussed wide-ranging and very important topics, much of which deal with legal interpretation. I do not believe that any briefing memo could adequately prepare Board Trustees.

RATIFICATION DATE: ______________________ **MOTION #: __________________________**

Resignation from the Board of Trustees - Message (HTML)

File Message Help Tell me what you want to do

Copilot

Resignation from the Board of Trustees

Taylor Watson <[redacted]>

To Owen-DeLay, Patti; Pasicznyuk, Bob; gteal@douglasco.gov; Tnolan@dclibraries.org; [redacted] Alaydon@douglas.co.us

Reply Reply All Forward ...

Tue 8/18/2026 8:58 AM

If there are problems with how this message is displayed, click here to view it in a web browser.

CAUTION: This email originated from outside of our organization (DCL). Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Douglas County Libraries Leadership, Board of Trustees, and County Commissioners,

At this time, I need to step away from my role as Trustee to devote more of my time to my family. Please accept this email as my formal resignation from the Douglas County Libraries Board of Trustees, effective immediately upon receipt.

It has truly been an honor to serve as a Trustee. I am grateful for the opportunity to have served alongside each of you and to have contributed to an organization that means so much to our community.

Thank you for the opportunity and for your understanding.

Sincerely,
Taylor Dane Watson

MEMO

To: Douglas County Libraries Board of Trustees
Date: August 26th, 2026
From: Casie Cook, Director of Finance
Subject: Budget Boundaries Approval

ISSUE: 2027 Budget Boundaries and Business Focus

Board policy requires staff to obtain Board direction and alignment on budget priorities through a motion at the August Board Business Meeting. The Board will provide direction on the upcoming budget's priorities and parameters, including revenue, expenditure, and reserve targets, to guide development of the final budget.

DISCUSSION:
The 2027 Business Plan Focus includes:

- Sustaining community value
- Maintaining collections
- Funding the Sterling Ranch site
- Investing in our people
- Updating the Integrated Library System (ILS)

To support these priorities, the 2027 Budget has been drafted with the following preliminary estimates:

- Beginning Fund Balance: $26,587,240
- Revenue: $44,202,676
- Expenses: $(53,421,123)
- Ending Fund Balance: $17,368,793

These figures include $9,218,447 in expenditures funded from reserves, including $8,471,986 designated for the construction of the Sterling Ranch Library.

These priorities reflect our commitment to strategic investment while maintaining financial responsibility.

RECOMMENDATION
Staff recommends the Board approve these targets with the following motion:

The Board of Trustees move to approve the proposed budget boundaries for fiscal year 2027, as presented. These boundaries include estimated revenue of $44,202,676, expenses totaling $53,421,123, with $9,218,447 in expenditures funded through reserves. The budget framework supports the Library's strategic priorities by maintaining and enhancing library collections, funding the Sterling Ranch Library project, investing in our employees, and modernizing the Integrated Library System.

MEMO

To: Douglas County Libraries Board of Trustees
Date: August 28th, 2026
From: Casie Cook, Director of Finance
Subject: Banking Consolidation

ISSUE: A Board resolution is required to open or close any new Library account at a financial institution.

DISCUSSION: As part of the 2026 Finance initiative to streamline banking relationships and reduce administrative complexity, management is requesting Board approval to transition the Library's primary operating account to Wells Fargo.

Following an evaluation of available banking options, the Finance team identified Wells Fargo as the best fit for the Library's operating account needs. The Library currently maintains an established relationship with Wells Fargo through its payroll account. Consolidating the remaining SouthState operating account with Wells Fargo will improve operational efficiency, simplify account administration, and reduce the overall administrative burden.

RECOMMENDATION: I move that the Douglas County Libraries Board of Trustees authorize the transfer of its banking relationship from SouthState to Wells Fargo and further authorize Library officers and designated staff to take all necessary actions to establish accounts, transfer funds and services, update authorized signers, and complete all related documentation required to effect the transition. The transfer shall occur at a time determined to be in the best interest of the Library and in a manner that ensures continuity of operations and appropriate financial controls.

DOUGLAS COUNTY LIBRARIES
BOARD OF TRUSTEES
RESOLUTION NO. 26-08-01

A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF BANK ACCOUNTS WITH WELLS FARGO BANK AND THE TRANSITION OF THE LIBRARY'S PRIMARY OPERATING ACCOUNT

WHEREAS, Board approval is required to open or close any Library account at a financial institution; and

WHEREAS, as part of the Library's 2026 Finance Initiative, management has identified an opportunity to streamline banking relationships, reduce administrative complexity, and improve operational efficiency; and

WHEREAS, the Library currently maintains a payroll account with Wells Fargo Bank and management has determined that consolidating the Library's primary operating account with Wells Fargo is in the best interest of the Library;

NOW, THEREFORE, BE IT RESOLVED, that the Douglas County Libraries Board of Trustees authorizes the transfer of its banking relationship from SouthState Bank to Wells Fargo Bank and further authorizes the Executive Director, Director of Finance, and designated staff to establish accounts, execute required banking documents, transfer funds and services, update authorized signers, and take all actions necessary to complete the transition.

BE IT FURTHER RESOLVED, that the transition shall occur at a time determined by management to be in the best interest of the Library and in a manner that ensures continuity of operations and appropriate financial controls.

ADOPTED this 26th day of August 2026.

DOUGLAS COUNTY LIBRARIES BOARD OF TRUSTEES

By: ____
TR Nolan, Board President

Attest: ____
Ted W. Vail, Board Secretary

MEMO

To: Douglas County Libraries Board of Trustees
Date: August 26, 2026
From: Bob Pasicznyuk
Subject: DCL Value Proposition

Issue: The Board charged staff with editing and refining our library's value proposition, part of ongoing strategy and planning work.

Discussion: This is the statement following feedback and revision.

Douglas County Libraries is a vibrant network of welcoming spaces where people at every stage of life can read, explore, learn, and connect. Through exceptional collections, engaging events and services, and knowledgeable staff, DCL creates premium library experiences that go beyond basic services to foster exploration, discovery, lifelong learning, and meaningful connections.

By combining broad access with personal support, DCL helps customers discover new ideas, build skills, find resources to move forward, and create meaningful connections. Every interaction is designed to support and inspire growth, enrich individual lives, and elevate the Douglas County community.

Recommendation: The Board moves to adopt this revision of the Value Proposition or amend as necessary.

MEMO

To: Douglas County Libraries Board of Trustees
Date: August 26, 2026
From: Patti Owen-DeLay
Subject: Replacement Appointment Douglas County Libraries Foundation, Class I Director

ISSUE: As part of the annual meeting, the Board appoints representatives for partner involvement.

DISCUSSION:

With the resignation of Trustee Watson, who held the Class I Director position on the Douglas County Libraries Foundation, the board needs to appoint a new Class I Director.

Douglas County Libraries Foundation (DCLF)

Under the bylaws of the Douglas County Libraries Foundation, there is a Class I Director of the DCLF that is a library board trustee. This trustee is a conduit of information between the Board and the DCLF.

While not under the fundraising expectations outlined in the Foundation Bylaws for Class II Directors, this representative is expected to attend quarterly foundation meetings, support and promote foundation activities, make an annual donation of at least $1 to ensure the foundation retains a high Charity Navigator rating and “scorecard” for grant applications, and share information on library activities to the DCLF and report on DCLF activities to the library board.

The Foundation meets quarterly on the fourth Monday of the month in January, April, July, and October from 11:30 a.m. – 1:30 p.m. at the Lone Tree Library for October 2026, and then subsequent meetings will be at the Castle Pines Library starting in 2027.

RECOMMENDATION / MOTION LANGUAGE:

Motion to appoint _______________ as the Foundation Class I Director and the library board representative to the Douglas County Libraries Foundation for the remainder of 2026 and through 2027.

MEMO
To: Douglas County Libraries Board of Trustees
Date: August 2026
From: Bob Pasicznyuk
Subject: Executive Library Director's Report

BUSINESS UPDATES:

Sterling Ranch Library Project Update

Construction is underway at the site of our new library in Sterling Ranch. We are beginning a 12-month trek toward premium library service for Northwest Douglas County.

The project's overall aim is to upgrade our customers' library experience, consistent with our other branch locations. Northwest Douglas County is a region of growth. This library intends to serve our customers for generations to come. The project also seeks to rectify two specific expectation gaps described in our *Facilities Master Plan.*

1. Douglas County Libraries sets a minimum full-service branch size of 16,000 square feet. The Sterling Ranch location will exceed that minimum specification by about 2,0000 square feet.

2. Douglas County Libraries seeks to own rather than rent facilities. That standard intends that the library invest resources in appreciating assets as a steward of taxpayer resources.

I will keep the Board aware of progress and any unforeseen conditions encountered in the important first 100 days of construction.

The 2027 Budget's 2 Big Goals

The 2027 Budget proposal funds two goals that will require substantial staff effort beyond our customary service offerings.

1. **Preparing for our New Library at Sterling Ranch.** In 2027, library staff will be engaged with all the work and details to open a new library beyond construction. Staff will curate the library's *opening day* book collection. They will select, order, and manage the building's contents - furniture fixtures, and equipment. Our Human Resources team and Customer Experience leaders will recruit and train teammates to serve there. Our Community Engagement Division will manage and design our communications, celebrations, art, and signage for the project. Our Finance Team continues to manage the commitments required in a $21,600,000 project.

2. **Migrating to a New Enterprise-wide IT platform.** This year, our library will identify a new ILS (*Integrated Library System)* product to replace our legacy system, *Horizon*. If the Board approves this proposal in the 2027 budget, staff will move from selection to migration – installation, configuration, testing, data migration, practice alteration, and training. A new ILS means that staff will need to gain skills and practice routines replacing those used for decades.

Library Performance

Performance measures changed little from Q1. For example, the percentage of citizens with active cards was 59.84% Q1 and 60.21% Q2. Each of these metrics are stellar benchmarked to libraries across Colorado and North America,

The Story of Food, Farming & Community in Douglas County.

Our Archives and Local History Team has designed and installed their second exhibit this year in partnership with Douglas County – *The Story of Food, Farming & Community in Douglas County*. Exhibits will be available at Castle Rock, Lone Tree, Highlands Ranch, and Parker until September 13.

Strategy and Planning: Library Service in Northwest Douglas County

By the end of next year, our library will have constructed 5 new facilities and renovated the rest in just about a decade. Our customers' feedback and engagement of these libraries following capital investment is solid. But it is inevitable that some make a different assessment of new libraries.

- Everyone isn't in favor of public expenditures for libraries.
- Designs and amenities never yield universal appeal.
- Some aren't pleased with the new location.
- Others oppose a regional approach, advocating to retain neighborhood libraries.

In the September Board Packet, I'll provide the Board with information and options relevant to facility planning - specifically in Northwest Douglas County. There is no decision with more lasting impact than choosing the number, size, and location of our facilities. Location planning is a time to be intentional beginning with end or outcome we are looking for in mind.

Digital Customers Loan 1,000,000 titles via Overdrive

The library reached 1,000,000 overdrive transactions on July 12, 2026.

Summer 2027 – Camp DCL

The school year has begun. 2026 Camp DCL is complete – a 20% increase from 2025.

DCL Presents Liane Moriarity.

DCL is hosting an evening with Liane Moriarty (Friday, September 11) - the number one New York Times bestselling author of ten novels. She's sold over 25 million copies worldwide and translated into 40 languages. The library expects a sold-out audience of over 1,000 for the event.

DIVISION UPDATES

Community Engagement

Working on:

- BREW TOUR – we kicked off with a large event with 340 attendees at the Kickoff Party on Aloha Plaza. We have over 1200 registered participants already, and our Power Hours to date have been very busy.
- A district-wide initiative to streamline and standardize emergency signs and related procedures, to be rolled out in late August or early September. This work will reduce staff uncertainty, improve staff response times, and improve customer communications.
- Automating Google Analytics 4 data collection and analysis using the improved Google Data Studio interface, saving significant employee time over the previous manual process for collecting and interpreting campaign data.
- Refreshing our approach to promoting library materials through books lists and social media, with the goals of improving engagement and delivering a more user-centered experience.
- Final details and walk-through for the 2026 Fete des Fables gala on Friday, September 25, 2026.

Completed:

- Design and installation of Well-Fed West, a retro-inspired exhibit design that highlights some of the oldest restaurants and food-related history in Douglas County. The exhibit was created to be engaging and approachable for visitors of all ages, combining archival photographs and historical content with fun graphics and takeaways, including recipe cards and stickers, to enhance the visitor experience.
- The DCL Foundation awarded three graduating High School Seniors a $1,000 scholarship to further their educational goals. Two of the three attended a Foundation Board meeting and spoke to board members about their future plans, their volunteerism at DCL, and how much the scholarship meant to them. To qualify, applicants needed to complete at least 50 hours of volunteer service at DCL.
- Volunteer services regularly work with corporate and community organizations to welcome their groups/staff in for volunteer experiences. Recently, we hosted 22

student volunteers from Wildcat Mountain Elementary, 6 volunteers from VISA corp. And 5 volunteers from CORE.
- Camp DCL 2026– we completed the last week of a great year for Camp DCL, with more camps/campers than we've ever had.

Customer Experience
Working on:
- Preparing for Clifton Strengths training in all departments. Rolling out to Library Experience, Materials Handling, Branch Services, and Youth & Family Services in that sequence.
- Preparing to test two tactics to address pinch points in the current floor service model.
- Preparing delegation to attend the Colorado Library Association conference.
- Administrative work on preparing budgets and writing performance reviews.

Completed:
- Outdoor Storytime had a total attendance of just over 5,800 this summer, with one at Parker drawing more than 200 people as the largest single storytime.
- We wrapped up Summer Reading Buddies sessions at Castle Rock, Highlands Ranch, Lone Tree and Parker, and we are now opening up applications for the Fall sessions.
- In June, our sorters processed more than 665,000 items in June and July. Our DCL courier hauled more than 1,800 bins and 350 crates in the same period. The courier also supported summer reading prize delivery and drove a courier truck in the Douglas County Fair Parade.
- Transitioning to new office supplies vendor for better pricing, faster delivery.

Finance
Working on:
- Developing the budget
- Tracking the Sterling Ranch project
- Evaluating opportunities to consolidate operating-fund bank accounts

Completed:
- Held skip-level check-ins with the Director of Finance
- Streamlined the month-end close checklist
- Reviewed and updated job descriptions as needed

Infrastructure Services:
Working on:

- Wrapping up the Highlands Ranch public elevator and fire panel modernization projects.
- Procuring bids for the Lone Tree event hall AV upgrades to facilitate hybrid Board meetings.
- Beginning the access control infrastructure standardization work across DCL.
- Replacing carpet at Castle Pines.
- Reviewing proposals received for the new Integrated Library System.
- Preparing for employee annual reviews and the Gallup Q12 engagement survey launch.
- Rolling out updated emergency signage throughout DCL.
- Beginning the LED lighting project across DCL.

Completed:
- Carpet replacement in the staff area at Lone Tree.
- Annual parking lot maintenance.

BOARD TALKING POINTS

August 2026

- The library celebrated building a new library at Sterling Ranch with a groundbreaking ceremony on Wednesday, August 2026. This new library project is adding another step toward completion of our 2030 Facilities Master Plan and exemplifies the collaboration of partnerships that enable us to bring premium library service to our Douglas County citizens. Any considerations of library closures, as consolidation for opening this new library, will be part of the October 2026 Board Business meeting.
- Douglas County Libraries Foundation presented three teen volunteers with $1,000 scholarships in support of their continuing education. Each student displayed exceptional volunteer service and community impact.
- Howdy Partner – Let's Read, the 2026 Summer Reading Program, wrapped up at the end of July surpassing our community goal and showing that while people still ponder if anyone reads, we can attest that in Douglas County they still do! Summer Reading Fun Facts:
  - Yeehaw! We reached the 10.5-million-minute reading goal even before July 31! As a result, Douglas County 4-H Youth Council will receive a $1,000 donation from the Douglas County Libraries Foundation.
  - Collectively, our community read more than 11 million minutes.
  - More than 14,500 participants were in this year’s program.

MEMO

To: Douglas County Libraries Board of Trustees
Date: August 26th, 2026
From: Casie Cook, Director of Finance
Subject: Financial Statement Review for the six months ending June 30th, 2026

Balance Sheet

As of June 30, 2026, the Library has $47.634 million of cash and liquid investments. The Library is holding $.376 million, or $376 thousand in cash for accounts payable purposes. The Library is holding $30.717 million in liquid funds in our investment account managed by Chandler Asset Management.

At June 30,2026, the Library recorded interest income of $.803 million, or, $803 thousand, which exceeds the budget by 62%.

At June 30, 2026 the Library recorded a receivable and related deferred revenue of $11.617 million for property taxes. We expect the Library to collect in excess of 99% of property taxes budgeted for 2026.

Funds available for future capital improvements total $15.511 million at June 30, 2026, as reported on the unassigned fund balance line of the balance sheet.

Performance vs Budget

Overall, the Library has realized a $5.498 million favorable variance to budget for the six months ending June 30, 2026. This is mainly attributed to the timing of capital maintenance and capital improvement projects.

Total revenues are $.846 million, or, $846 thousand, and 3% over budget, through June 30, 2026. Specific Ownership Taxes and Interest Income account for the majority of the variance. Property tax income was on budget by the end of Q2, as expected.

Operating expenditures are ($2.224 million) under budget through June 30, 2026. Salaries & Wages and Capital Maintenance Projects account for a large portion of this variance due to timing and are expected to eventually align with budgeted amounts.

Salaries, Wages, Benefits & PERA Retirement, which account for 62% of operating expenses through June 30, 2026, are ($.761 million, or, $761 thousand), and (7%) under budget, through June 30, 2026.

All other operating expenditures were ($1.463 million), and (19%) below budget, through June 30, 2026, primarily due to timing differences between budgeted vs actual expenditures.

Capital Expenditures

Actual spending for Capital Maintenance items for the six months ending June 30, 2026 is $.271 million, or, $271 thousand, vs. an annual budget of $1.979 million. The remaining funds are expected to be expended through the course of the year.

Actual spending for Capital Improvement items for the six months ending June 30, 2026 is $.988 million, or, $988 thousand, vs. an annual budget of $12.600 million. The Sterling Ranch project accounts for $11.495 million of budgeted dollars.

2026 Forecast

Based on the Library's 2026 performance through June 30, 2026, and assuming the Library performs according to its remaining budget through December 2026, the Library is projecting a fund balance of $26.587 million at December 31, 2026.

Quarterly Report of Cash and Investments
June 2026

Institution	% of Total	Value	Maturity Date	Interest YTD	Current Rate
Cash and Investments					
Colotrust *	35.00%	$ 16,670,853	N/A	**$ 252,688**	**3.76%**
Chandler Asset Management	64.48%	$ 30,716,541	N/A	**$ 546,380**	**3.63%**
SouthState Bank	0.43%	$ 206,876	N/A	**$ 17**	**0.01%**
Wells Fargo Bank	0.08%	$ 37,340	N/A	**$ -**	**0.00%**
CSIP Liquid*	0.00%	$ -	N/A	**$ 42**	**0.00%**
Cash in Use	0.00%	$ 2,279	N/A	-	
Total Cash and Investments	100.00%	**47,633,888**		**799,127**	
Property tax interest		-		**$ 3,469**	
Total Cash and Investments		**$ 47,633,888**		**$ 802,596**	

NOTES:
* Variable rate account.

Douglas County Libraries

BALANCE SHEET

	December 31, 2025 Audited	June 30, 2026 Unaudited
ASSETS		
Cash	$ 18,109,523	$ 16,917,348
Property Taxes Receivable	36,859,587	11,617,069
Prepaid Expenses And Deposits	749,259	431,644
Receivable DCL Foundation	216,747	192,756
Accounts Receivable	1,354	1,215
Investments	21,689,106	30,716,540
Total Assets	$ 77,625,576	$ 59,876,572
LIABILITIES & FUND BALANCE		
LIABILITIES		
Accounts Payable	935,635	376,314
Accrued Salaries And Benefits	576,058	15,781
Deferred Property Taxes	$ 36,593,985	$ 11,617,069
Other Accrued Liabilities	61,632	10,151
Total Liabilities	$ 38,167,310	$ 12,019,315
FUND BALANCE		
Nonspendable Fund Balance	$ 749,259	$ 431,643
Restricted Fund Balance	1,419,274	1,419,274
Assigned Fund Balance	4,700,000	4,700,000
Unassigned Fund Balance	10,884,599	15,511,202
Committed Fund Balance	17,396,147	17,396,147
Revenues Over (Under) Total Expenditures	4,308,987	8,398,991
Total Fund Balance	$ 39,458,266	$ 47,857,257
Total Liabilities & Fund Balance	$ 77,625,576	$ 59,876,572

Douglas County Libraries

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE
As of June 30, 2026
(Unaudited)

	Month Ending June 30, 2026	Year To Date June 30, 2026				Annual Budget 2026	
	Actual	Actual	Budget	Variance	% Budget	Budget	Remain %
Revenue							
Property taxes	$ 1,993,548	$ 24,692,084	$ 24,449,940	$ 242,144	0.99 %	$ 36,593,985	32.52 %
Specific Ownership Taxes	206,987	1,060,468	677,988	382,480	56.41 %	1,631,347	34.99 %
Contributions/Grants	0	0	226,742	(226,741)	(100.00) %	408,120	100.00 %
Charges for services	37,897	348,423	206,077	142,345	69.07 %	402,953	13.53 %
Interest Income	150,977	802,595	496,464	306,131	61.66 %	1,395,739	42.50 %
Total Revenue	2,389,409	26,903,570	26,057,211	846,359	3.24 %	40,432,144	33.46 %
Operating Expenditures							
Salaries & Wages	1,361,757	8,318,586	8,954,332	(635,745)	(7.09) %	18,174,034	54.23 %
Benefits	162,283	914,625	900,746	13,879	1.54 %	1,801,493	49.23 %
PERA Pension	214,444	1,296,006	1,434,693	(138,687)	(9.66) %	2,871,497	54.87 %
Library Content	569,168	2,438,820	2,367,266	71,555	3.02 %	4,753,185	48.69 %
Facilities	176,690	1,186,535	1,313,892	(127,358)	(9.69) %	2,741,462	56.72 %
Technology, Equipment & 3rd-Party Services	143,758	949,104	1,135,760	(186,656)	(16.43) %	1,937,064	51.00 %
Library Programs & Outreach	127,533	810,861	835,356	(24,495)	(2.93) %	1,733,582	53.23 %
District-Wide Support Costs	96,654	704,150	991,061	(286,912)	(28.94) %	1,823,742	61.39 %
Capital Maintenance Projects	31,237	270,903	1,180,208	(909,304)	(77.04) %	1,979,091	86.31 %
Total Operating Expenditures	2,883,524	16,889,590	19,113,314	(2,223,723)	(11.63) %	37,815,150	55.34 %
Debt Service	3,908	256,779	48,036	208,742	434.55 %	2,116,699	87.87 %
County Treasurer's Fees	29,929	370,034	388,299	(18,264)	(4.70) %	548,910	32.59 %
Total Operating, Interest & Fee Expenditures	2,917,361	17,516,403	19,549,649	(2,033,245)	(10.40) %	40,480,759	56.73 %
Total Revenues Over (Under) Operating Expenditures	(527,952)	9,387,167	6,507,562	2,879,605	44.25 %	(48,615)	19,409.12 %
Non-Operating Revenues (Expenditures)							
Asset Sale	0	300	0	300	100.00 %	0	0.00 %
Capital Improvement Projects	(194,864)	(988,475)	(3,606,222)	2,617,747	(72.58) %	(12,599,868)	92.15 %
Total Non-Operating Revenues (Expenditures)	(194,864)	(988,175)	(3,606,222)	2,618,047	(72.59) %	(12,599,868)	92.16 %
Total Revenues Over (Under) Total Expenditures	(722,817)	8,398,991	2,901,340	5,497,652	189.48 %	(12,648,483)	166.40 %
Beginning Fund Balance	48,580,074	39,458,266				39,235,722	
Ending Fund Balance	$ 47,857,257	$ 47,857,257				26,587,239	

Douglas County Libraries
SALARIES & WAGES, BENEFITS AND PERA RETIREMENT
(Unaudited)

	Month Ending June 30, 2026	Year to Date June 30, 2026				Current Year Annual Budget	
	Actual	Actual	Budget	Variance	% Budget	Budget	Remain %
Salaries & Wages							
Community Engagement							
Community Services & Partnerships	41,651	254,988	269,501	(14,513)	(5) %	539,803	50 %
Events & Hospitality	44,580	266,696	305,528	(38,832)	(13) %	611,055	50 %
Marketing & Communications	41,413	254,249	267,876	(13,627)	(5) %	535,753	50 %
Special Events	60,327	328,749	375,415	(46,666)	(12) %	754,992	50 %
Visual Design, Arts, & Archives	30,418	193,255	206,906	(13,651)	(7) %	413,812	50 %
Volunteer Services	28,311	173,895	183,966	(10,071)	(5) %	367,932	50 %
Total Community Engagement	246,700	1,471,832	1,609,192	(137,360)	(9) %	3,223,347	50 %
Customer Experience							
Branch Operations	9,660	59,267	62,505	(3,238)	(5) %	125,012	50 %
Branch Services	126,332	748,685	905,102	(156,416)	(17) %	1,811,383	50 %
Library Experience	189,205	1,145,612	1,206,905	(61,294)	(5) %	2,414,517	50 %
Materials Handling	166,486	993,924	1,125,900	(131,975)	(12) %	2,252,937	50 %
Youth & Family Services	211,129	1,286,033	1,317,457	(31,425)	(2) %	2,635,625	50 %
Total Customer Experience	702,812	4,233,521	4,617,869	(384,348)	(8) %	9,239,474	50 %
Executive							
Directors	87,646	536,732	551,804	(15,072)	(3) %	1,103,609	50 %
Total Executive	87,646	536,732	551,804	(15,072)	(3) %	1,103,609	50 %
Finance							
Accounting Operations	34,392	207,040	229,659	(22,619)	(10) %	459,317	50 %
Budgeting	7,917	48,601	51,455	(2,854)	(6) %	102,910	50 %
Procurement	8,465	49,152	53,735	(4,583)	(9) %	108,759	51 %
Total Finance	50,774	304,793	334,849	(30,056)	(9) %	670,986	50 %
Infrastructure Services							
Collection Services	101,570	635,340	695,989	(60,649)	(9) %	1,392,227	50 %
Facilities	38,126	225,763	251,130	(25,367)	(10) %	502,976	50 %
Human Resources	46,199	306,646	332,878	(26,232)	(8) %	668,420	50 %
Information Technology	58,889	361,265	382,275	(21,010)	(5) %	764,549	50 %
Infrastructure Services Operations	7,346	45,098	45,500	(401)	(1) %	91,000	50 %
Safety & Security	6,947	42,654	52,504	(9,851)	(19) %	105,008	50 %
Total Infrastructure Services	259,077	1,616,766	1,760,276	(143,510)	(8) %	3,524,180	50 %
Total Salaries & Wages	1,347,009	8,163,644	8,873,990	(710,346)	(8) %	17,761,596	50 %

Douglas County Libraries
SALARIES & WAGES, BENEFITS AND PERA RETIREMENT
(Unaudited)

	Month Ending June 30, 2026	Year to Date June 30, 2026				Current Year Annual Budget	
	Actual	Actual	Budget	Variance	% Budget	Budget	Remain %
Other Earnings							
Bonus Pool	0	87,500	0	87,500	100 %	251,754	100 %
Other Earning Types	14,748	67,443	80,342	(12,899)	(16) %	160,684	50 %
Total Other Earnings	14,748	154,943	80,342	74,601	93 %	412,438	81 %
Benefits							
Unemployment Insurance	2,336	15,191	25,000	(9,809)	(39) %	50,000	50 %
Worker's Compensation	2,917	15,503	17,500	(1,997)	(11) %	35,000	50 %
Health Insurance	136,926	763,883	714,235	49,648	7 %	1,428,470	50 %
Life Insurance	0	3,115	4,100	(985)	(24) %	8,200	50 %
Medicare	18,710	114,586	131,761	(17,176)	(13) %	263,523	50 %
Employee Assistance Program	1,395	2,790	2,925	(135)	(5) %	5,850	50 %
Worker's Compensation Deductible	0	(443)	5,225	(5,667)	(108) %	10,450	50 %
Total Benefits	162,284	914,625	900,746	13,879	2 %	1,801,493	50 %
PERA Pension							
PERA Retirement-Pension	214,444	1,296,005	1,434,693	(138,687)	(10) %	2,871,497	50 %
Total PERA Pension	214,444	1,296,005	1,434,693	(138,687)	(10) %	2,871,497	50 %
Total Douglas County Libraries	1,738,485	10,529,217	11,289,771	(760,554)	(7) %	22,847,024	51 %
Other Earning Types							
Other Earnings							
Call Back (CALBK)	81	2,313	0	2,313	100 %	0	0 %
On Call (ONCAL)	792	5,154	0	5,154	100 %	0	0 %
PTO Pay Out (PTOPO)	13,598	57,293	80,342	(23,049)	(29) %	160,684	50 %
Retro (RETRO)	277	2,683	0	2,683	100 %	0	0 %
Total Other Earnings	14,748	67,443	80,342	(12,899)	(16) %	160,684	50 %
Total Other Earning Types	14,748	67,443	80,342	(12,899)	(16) %	160,684	50 %

Douglas County Libraries
SALARIES & WAGES, BENEFITS AND PERA RETIREMENT
(Unaudited)

	Month Ending June 30, 2026	Year to Date June 30, 2026				Current Year Annual Budget	
	Actual	Actual	Budget	Variance	% Budget	Budget	Remain %
Over (Under) Budget Comparison							
Community Engagement	246,700	1,471,832	1,609,192	(137,360)	(9) %	3,223,347	50 %
Customer Experience	702,812	4,233,521	4,617,869	(384,348)	(8) %	9,239,474	50 %
Executive	87,646	536,732	551,804	(15,072)	(3) %	1,103,609	50 %
Finance	50,774	304,793	334,849	(30,056)	(9) %	670,986	50 %
Infrastructure Services	259,077	1,616,766	1,760,276	(143,510)	(8) %	3,524,180	50 %
Total Salaries & Wages	1,347,009	8,163,644	8,873,990	(710,346)	(8) %	17,761,596	50 %
Schedule of Benefits as % of Gross Payroll							
Unemployment Insurance	0.17 %	0.19 %	0.28 %	(0.10) %	(36) %	0.28 %	(0) %
Worker's Compensation	0.22 %	0.19 %	0.20 %	(0.01) %	(5) %	0.20 %	(0) %
Health Insurance	10.17 %	9.36 %	8.05 %	1.31 %	16 %	8.04 %	(0) %
Life Insurance	0.00 %	0.04 %	0.05 %	(0.01) %	(25) %	0.05 %	(0) %
Medicare	1.39 %	1.40 %	1.48 %	(0.08) %	(5) %	1.48 %	(0) %
Employee Assistance Program	0.10 %	0.03 %	0.03 %	0.00 %	0 %	0.03 %	(0) %
Worker's Compensation Deductible	0.00 %	(0.01) %	0.06 %	(0.05) %	(100) %	0.06 %	(0) %
Total Benefits	12.00 %	11.00 %	10.00 %	1.00 %	10 %	10.00 %	(0) %
Benefits	12.05 %	11.20 %	10.15 %	1.05 %	10 %	10.14 %	(0) %

Douglas County Libraries

Comparison of Property & Auto Tax Revenues
June 2026 YTD

Property Tax (net of adjustments)

	2025	2026	Variance Amount	% Variance
January	$0	$0	n/a	n/a
February	1,050,183	421,554	(628,629)	(60%)
March	15,243,415	12,638,696	(2,604,719)	(17%)
April	1,929,347	2,916,191	986,844	51%
May	7,928,006	6,722,096	(1,205,910)	(15%)
June	2,207,122	1,993,548	(213,574)	(10%)
July	12,384,456		n/a	n/a
August	487,989		n/a	n/a
September	164,123		n/a	n/a
October	133,320		n/a	n/a
November	62,663		n/a	n/a
December	84,246		n/a	n/a
Total	**$41,674,870**	**$24,692,085**	**($3,665,988)**	

Adjustments include prior year tax collected, TIF deductions and abated taxes.

Auto Tax

	2025	2026	Variance Amount	% Variance
January	$0	$0	n/a	n/a
February	278,388	231,736	(46,652)	(17%)
March	276,000	203,267	(72,733)	(26%)
April	269,709	215,853	(53,856)	(20%)
May	249,165	202,625	(46,540)	(19%)
June	265,549	206,987	(58,562)	(22%)
July	278,025		n/a	n/a
August	280,034		n/a	n/a
September	263,736		n/a	n/a
October	279,786		n/a	n/a
November	304,589		n/a	n/a
December	520,170		n/a	n/a
Total	**$3,265,151**	**$1,060,468**	**($278,343)**	

2026 Budget
Maintenance & Improvement Projects
For Projects over $10,000 and a life greater than one year
As of June 30, 2026

		Original Budget	Spent To-Date	Remaining Budget
Operating Expenditures: Maintenance Projects				
[M1]	District IT: B100	$ 433,210	$ 160,830	$ 272,380
	District-Wide: B100	512,500	73,209	439,291
[M1]	Castle Pines: B200	177,800	9,066	168,734
	Castle Rock: B700	4,200	3,185	1,015
[M1]	Highlands Ranch: B300	120,783	12,022	108,761
[M1]	Lone Tree: B400	342,600	5,492	337,108
[M1]	Parker: B600	106,198	2,180	104,018
	Roxborough: B800	6,000	4,920	1,080
	Unallocated	275,800	-	275,800
	Total Maintenance Projects	**$ 1,979,091**	**$ 270,904**	**$ 1,708,187**

Notes

[M1] Requires Board motion to approve

		Original Budget	Spent To-Date	Remaining Budget
Non-Operating Expenditures: Improvement Projects				
	District IT: B100	$ 65,000	$ -	$ 65,000
	District-Wide: B100	664,652	65,873	598,779
[I1]	Castle Pines: B200	100,000	50,000	50,000
[I1]	Castle Rock: B700	5,000	-	5,000
[I1]	Highlands Ranch: B300	250,000	163,463	86,537
[I1]	Lone Tree: B400	10,000	-	10,000
	Parker: B600	10,000	-	10,000
[I1]	Sterling Ranch: B900	11,495,216	709,139	10,786,077
	Total Improvement Projects	**$ 12,599,868**	**$ 988,475**	**$ 11,611,393**

Notes

[I1] Requires Board motion to approve

	Original Budget	Spent To-Date	Remaining Budget
Grand Total Maintenance, Improvements, Capital Campaign	**$ 14,578,959**	**$ 1,259,379**	**$ 13,319,580**

Q2 2026 Key Performance Indicators (KPI)

NPS: How DCL users feel about our brand and services
91.30 Quarter score **April - June** 2026
87.56 Quarter score **April - June** 2025

Use
Market Penetration: The percentage of Douglas County households with an active library card
60.21% **June** 2026
88.31% **June** 2025

Door Count
379,855 **April - June** 2026
363,531 **April - June** 2025
748,684 Total 2026 **January - June**
1,403,268 Total 2025

Website Visits
432,580 **April - June** 2026
440,427 **April - June** 2025
869,220 Total 2026 **January - June**
1,756,471Total 2025

Community Engagement
Resource Donors: Total number of unique volunteers and donors
988 **April - June** 2026
954 **April - June** 2025

Partnerships: Total number of organizations with whom DCL has a working relationship/partnership
162 **April - June** 2026
180 Total 2025

Indirect Outreach/Impressions: Total number of times someone has a chance of seeing the DCL brand
662,072,528 **April - June** 2026
41,848,853 **April - June** 2025
1,322,422,821 Total 2026 **January - June**
832,541,421 Total 2025

Direct Outreach: Total number of people DCL staff talked with about the library and our services outside of our library locations
19,812 **April - June** 2026
26,787 **April - June** 2025

34,596 Total 2026 **January - June**
61,269 Total 2025

Notes

As always, the partnership with KOA Colorado for author events delivered large numbers of press impressions. Coupled with the KOA based impressions in Q1, this is the largest press reach that DCL has had since press impressions were reported on the KPI in 2022.

This quarter's market penetration metric was factored with address verification software in contrast with the 2025 Q2 figure which did not utilize that technology. The June 2026 metric is more accurate than the June 2025 figure.

The NPS survey response rate for Q2 of 7% is lower than average but equal to the Q2 2025 figure. There are several holidays in Q2 that may impact the survey response rate.

Q2 2026 HR KPI Report

Turnover

Summary: Turnover rate is calculated by the number of terminations in a selected period divided by the average number of employees in a selected period. Annualized turnover rate is calculated as turnover rate * (12 months/# months in period).

Period: April 2026 – June 2026

DCL Turnover Rate: 3.0%   DCL Annualized Turnover Rate: 12.1%

Benchmarks: Paylocity provides the benchmarks below in their data insights for the organization. The benchmarks below are calculated by taking the average turnover rate across Paylocity customers with the same sector and subsector code as classified under North American Industry Classification System (NAICS) : 519120 - Libraries and Archives. As of July 1, 2026, the Paylocity's benchmark population includes 179 companies in our Subsector and 1,258 companies in our Sector across North America.

Sector Benchmark: 8.7%

(NAICS) 51 – Information

Subsector Benchmark: 5.8%

(NAICS) 519 – Web Search Portals, Libraries, Archives, and Other Information Services

What does this tell us? DCL’s turnover rate remains below Sector and Subsector benchmarks. Despite high turnover being a nationwide challenge, we continue to outperform the industry average.