

DOUGLAS COUNTY LIBRARIES
Special Board of Trustees Meeting
July 31, 2018
Castle Rock, CO

President Duffy called the regular meeting to order at 3:30 p.m.

This meeting was held and noticed in compliance with both Colorado Open Meeting Law and the Douglas County Libraries Bylaws.

The following were present:

TRUSTEES: John Beckwith, Eleanor Brown, Sean Duffy, John Howe, Bob Morris
Brown attended via telephone. Beckwith, Duffy, Howe and Morris attended in person at the Philip S. Miller Library. A quorum was present.

Ron Cole was absent. The absence was excused

STAFF: Bob Pasicznyuk, Karen Gargan, Tammy Goodwin, Rick O'Dell, Patti Owen-DeLay

PUBLIC COMMENTS: None

DISTRICT BUSINESS

No one declared a conflict of interest.

This meeting was called to approve contracts for the James H. LaRue renovation project, Community Relations lease space and Community Relations furniture expenditure.

MOTION 18-07-01: Howe moved and the motion passed unanimously to approve the Design and Consulting Services Contract with OPN Architects, Inc. dated July 31, 2018 for work on the James H. LaRue Library and to authorize Executive Library Director, Robert W. Pasicznyuk to sign this agreement.

MOTION 18-07-02: Howe moved and the motion passed unanimously to approve the Assignment, Assumption and Consent between Douglas County Libraries, OPN Architects, Inc. and Fransen Pittman dated July 31, 2018 for work on the James H. LaRue Library and to authorize Executive Library Director, Robert W. Pasicznyuk to sign this agreement.

MOTION 18-07-03: Howe moved and the motion passed unanimously to approve the Agreement Between Owner and Design Builder For A Guaranteed Maximum Price between Douglas County Libraries and Fransen Pittman dated July 31, 2018 for work on the James H. LaRue Library and to authorize Executive Library Director, Robert W. Pasicznyuk to sign this agreement.

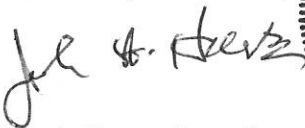
MOTION 18-07-04: Howe moved and the motion passed unanimously to approve the lease of 2,710 sq. feet of office space at 300 West Plaza Drive from Colorado Corporate Partners, LLC for a four-year period commencing September 1, 2018 and to authorize Executive Library Director, Robert W. Pasicznyuk to sign this agreement.

MOTION 18-07-05: Howe moved and the motion passed unanimously to approve the non-budgeted expenditure of \$84,000 for the purchase of new Community Relations office furniture to be funded from money included in the 2018 budget for the James H. LaRue library remodel as recommended by the Capital Planning Committee.

ADJOURN

MOTION 18-07-06: Howe moved and the motion carried unanimously to adjourn the meeting at 3:40 p.m.

Respectfully submitted,



John A. Howe, Secretary

Minutes prepared by Patti Owen-DeLay

